

**INTERCITY TRANSIT
CITIZEN ADVISORY COMMITTEE
AGENDA
June 17, 2013
5:30 PM**

CALL TO ORDER

- | | | |
|--------------|--|----------------|
| I. | APPROVE AGENDA | 1 min. |
| II. | INTRODUCTIONS & CELEBRATIONS | 15 min. |
| | A. Karen Messmer, Citizen Representative, Intercity Transit Authority Member <i>(Steve Abernathy)</i> | |
| | B. Honoring Outgoing Members Wilfred Collins & Mackenzie Platt <i>(Steve Abernathy)</i> | |
| | C. Honoring Outgoing Member Steve Abernathy <i>(Karen Messmer)</i> | |
| III. | MEETING ATTENDANCE | 3 min. |
| | A. July 3, 2013, Regular Meeting <i>(Valerie Elliott)</i> | |
| | B. July 17, 2013, Work Session <i>(Midge Welter)</i> | |
| IV. | APPROVAL OF MINUTES - May 20, 2013 | 1 min. |
| V. | CONSUMER ISSUES CHECK-IN | 3 min. |
| | <i>(This is to identify what issues you wish to discuss later on the agenda in order to allocate time).</i> | |
| VI. | NEW BUSINESS | |
| | A. Elections <i>(Rhodetta Seward)</i> | 5 min. |
| | B. 2013 Self-Assessment Results <i>(Rhodetta Seward)</i> | 15 min. |
| | C. Youth Program and Presentation of Student Work <i>(Erin Scheel Maya Heiland)</i> | 20 min |
| | D. 2013 Bicycle Commuter Contest Update <i>(Duncan Green)</i> | 15 min. |
| | E. Proposed September Service Enhancements <i>(Dennis Bloom)</i> | 35 min. |
| VII. | CONSUMER ISSUES - All | 20 min. |
| VIII. | REPORTS | |
| | A. June 5, 2013, Regular Meeting <i>(Steve Abernathy) Highlights Attached</i> | |
| IX. | NEXT MEETING - July 15, 2013 | |
| X. | ADJOURNMENT | |
| | Attendance Report is Attached | |

**MINUTES
INTERCITY TRANSIT
CITIZEN ADVISORY COMMITTEE
May 20, 2013**

CALL TO ORDER

Chair Abernathy called the May 20, 2013, meeting of the Citizen Advisory Committee (CAC) to order at 5:30 p.m. at the administrative offices of Intercity Transit.

Members Present: Chair Steve Abernathy; Vice Chair Faith Hagenhofer; Wilfred Collins; Valerie Elliott; Jill Geyen; Meta Hogan; Julie Hustoft; Don Melnick; Joan O'Connell; Mackenzie Platt; Charles Richardson; Carl See; Kahlil Sibree; Victor VanderDoes; and Michael Van Gelder.

Absent: Sreenath Gangula; Roberta Gray; and Midge Welter

Staff Present: Ann Freeman-Manzanares; Rhodetta Seward; Carolyn Newsome; Dennis Bloom; and Shannie Jenkins.

Others Present: Kathy McCormick, AICP, Senior Planner TRPC.

APPROVAL OF AGENDA

It was M/S/A by Elliott and Melnick to approve the agenda.

INTRODUCTIONS - Virgil Clarkson, Mayor, City of Lacey, Authority Member was introduced.

MEETING ATTENDANCE

A. June 5, 2013, Regular Meeting - Steve Abernathy

B. June 19, 2013, Work Session - Valerie Elliott

Collins announced next month will be his last month on the CAC, as he will spend more time on Whidbey Island. Chair Abernathy thanked him for his service to Intercity Transit.

APPROVAL OF MINUTES - It was M/S/A by Abernathy and Hustoft to approve the minutes of April 15, 2013, as presented.

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CONSUMER ISSUES CHECK-IN -

- *VanderDoes* – Marketing issues.
- *Melnick* - Lacey Planning Commission update on Woodland District.

NEW BUSINESS

A. **Sustainable Thurston - Update of Project Progress** -Kathy McCormick AICP, Senior Planner Thurston Regional Planning Council (TRPC) presented an update on the task force working on the Sustainable project. The project, now in its third year is reaching an exciting point. Strategies were worked on with all jurisdictions, leaders around the region, including huge amounts of public participation. In 2009, the TRPC held a retreat and was frustrated they were not able to pull together or have the resources to address issues they felt were important to land use transportation. There were connections not being made in the community. It's the beginning of a community-wide conversation about where we'd like to be in the future.

Hagenhofer arrived.

There were competitive grants awarded around the region. Thurston Region was one of 45 awarded a Sustainable Community Planning Grant in 2010, out of 1,000 applications submitted throughout the nation. Twenty-nine partners signed on to the grant project including public, private, and non-profit groups and organizations.

McCormick shared an organizational chart showing the process and decision making. The work each panel achieves gets filtered up to the Task Force. After their work is completed, it is sent up to the TRPC.

The local expert panels consist of people living and working in our community, identifying issues, challenges, and solutions around different topic areas like local food systems, health and human services, land use and transportation.

The Task Force is responsible for pulling all the pieces together, and establishing the vision and goals. At completion of the public process, the Task Force crafted the definition of sustainability. How do we get to the defined future? It was clear from the public process our residents want vital city and town centers, transit corridors, neighborhoods, more housing and transportation choices, more walkability, and they wanted rural areas to remain rural, with a priority for clean water, with preservation of farm and forest land.

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The next focus was creating places and preserving spaces, such as:

- A North County Center,
- Urban Transit Corridors,
- Neighborhoods,
- Rural Area/Resources Lands, and
- Small Cities/Towns.

Another opportunity might be to add senior housing to the area.

South County - focus is in economic vitality in the city/town centers. How do we fill up the empty storefronts? Add housing to downtown and senior living facilities. Create and support for local businesses to thrive, and reasons for people to stop and spend their time and support local economies.

Urban Transit Corridors - transition from auto-oriented form to a walkable urban form in key areas or activity nodes. They want a sense of community and gathering places. We need to have a certain number of households to create retail space.

North County City Center - vibrant city centers with places to live, work, shop and recreate. People have more opportunities for transportation and housing choices.

Focusing activity in centers would take some of the pressure off of vacant land, both rural and urban, that might otherwise become subdivisions. We could more easily preserve the spaces that protect the environment or have unique characteristics, such as agricultural and forest lands.

Land Use Scenarios:

- Baseline
Adopted Population and Employment Forecast
- Scenario One
Strategically Invest & Remove Barriers (Modest Places Strategies)
- Scenario Two
Actively Seek Opportunities
(Mighty Centers, Corridors and Rural / Resources Strategies)
- Scenario Three
Balance Efforts between Centers & Neighborhoods
(Mighty Neighborhoods Strategies)

Once we have places and topic visions and strategies in place, we could analyze the outcomes. What if we put modest strategies in place focusing on center and corridor

growth? What if we added more robust strategies including being active players in center and corridor growth? What if we worked to spread some of that growth to some neighborhood centers? When the Task Force looked at the scenarios and indicator results, they were disappointed more could not be achieved even with mighty measures in place, so they are now working on a more bold vision and an additional scenario involving changing land use, including rural zoning that can achieve the bold vision described over the next 25 years.

Draft Sustainable Thurston Bold Vision:

In one generation, through innovation and leadership, Thurston County will become the most sustainable and livable region in the United States. We will consume less energy, water, and land, produce less waste and have a lower carbon footprint than any region our size. This will result in environmental sustainability and create prosperity based on sustainable practices. We will lead in doing more while consuming less. Through efficiency coupled with strategic investments, we will build a robust economy, enhance our excellent education system, and foster an inclusive and equitable social environment that remains affordable and livable.

We will view every decision at the local and regional level through the sustainability lens – thinking in generations, not years. The region will work together toward common goals, putting people in the center of our thinking, and inspire individual responsibility and leadership in our residents.

McCormick noted the Task Force learned so much about being a healthy community. How do we attract entrepreneurs and innovators, and how do we become the vibrant, sustainable community people want to bring their business to. How do we grow in a way we don't have to grow? Every mile of new road is \$16 million a mile. We need to plan for our future populations. Ten to nineteen percent of our community is over 65. If we continue on our current path on land use, by 2035 we will lose more than 19,000 acres of forest lands and 15,500 acres of farmlands to urbanization.

This is a continuing conversation; the Task Force will have the draft plans out in August and final plans by the end of the year. A new engage tool is being used: www.engagesustainablethurston.org which can reach a lot of people in the community. It is a great resource to add ideas and make comments.

Sibree arrived.

Hagenhofer wondered why Littlerock and Nisqually were not on the maps shown. McCormick responded that Littlerock is not an infrastructure and will talk to the committee about having Nisqually included on the map.

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One thing TRPC does is track legislation as it occurs. They put a list of priorities together. The goal is to start locally and think broadly.

O'Connell noted she has a lot of questions and will go to some future Task Force meetings to ask them. McCormick encouraged everyone to send questions in beforehand for review and then they will be posted. Van Gelder encouraged people to go to the website and go through some of the information as a lot of hard work has been done. Melnick asked how TRPC engaged the Department of Ecology, so they can be supportive. McCormick responded the water strategies were built with jurisdictions and each jurisdiction has taken steps on conservation.

Mayor Clarkson stated the grant is coming to an end once the TRPC report is approved and distributed. It is important to continue and decide what we do beyond that point. He encouraged CAC members to find a member of the TRCP to encourage them to include money in the budget for next year in order for this program to prevail. He suggested we get behind this issue and carry it forward.

B. Vanpool Program Update - Newsome presented the annual Vanpool Update. A vanpool is a group of 5 to 15 people who commute together in a comfortable passenger van. Currently, we have 215 active vanpool groups and expect to end 2013 with 223 groups. We average ten new groups each year. There are 1,750 active participants which includes 836 volunteer drivers. This removes 1,500 cars from our congested roads. Our fixed routes recover about 12% from the fare box and DAL recovers about 3%. The cost per boarding for vanpool is \$2.46. In 2012, we had ridership of 749,493 passenger trips. This was a 9.10% increase over 2011.

One of the challenges of managing Vanpool is trying to figure out what is going to happen in the future. One thing taken into account is consumers are contacting us to let us know about layoffs and furloughs. It works best for vanpool if furloughs are the same day; if they are different days it can be complicated.

Newsome will come back to the CAC in October or November when we talk about the budget and will have a better idea of what is going to happen.

Opportunities for Vanpool:

- I-5 congestion is 4th worst in the nation.
- JBLM
- Gas prices

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Where do we go from here? We lost nine groups in 2013 because of a fare increase. We tried the "Baby Come Back Program" trying to get groups back. Our goal is to find ten new vanpool groups. One thing staff will talk to the CAC and the Authority about is how do we continue to grow and do we continue to grow. Newsome indicated we have reached capacity with staff office space. We have money in the budget for incentives and starting in July or August we will ask if we want to do that again. How many vans do we have and how many are underperforming?

Newsome shared information about her staff.

C. Nomination for Officers - Seward presented the bylaws which state "The process for choosing officers shall consist of nominations in May and affirmation by majority votes in June." If more than one person is nominated for either position, we will have written ballots. If only one person is nominated, a unanimous ballot may be cast. Nominations from the floor are not accepted at the June meeting.

Abernathy opened the floor for nominations. O'Connell nominated Van Gelder for Chair. Van Gelder nominated See for Vice Chair. Abernathy asked if there were any further nominations for Chair or Vice Chair. Hagenhofer was nominated for Chair; she declined due to travel complications. Hearing no further nominations, Abernathy closed nominations.

In June, a unanimous ballot may be cast. Those elected will take office at the July meeting.

D. 2013 Self-Assessment - Seward reminded members it is that time of year to complete the self-assessment, and the form was sent electronically to all members. If a hard copy was preferred, a copy was available at the meeting along with a postage paid envelope. Seward received three completed assessments as of tonight. Completed assessments are due June 7. The intent is to have 100% participation, thus the reason for signing the assessment. Staff compiles the results which are shared with the CAC at their June meeting and at the CAC and ITA joint meeting. Comments are welcome.

E. Citizen Advisory Committee Recruitment Update - Seward updated the committee on the CAC recruitment process. Nine applications were received to date; deadline is Friday, May 24. All applications go to the Authority on June 5, and they will determine who and how many to interview on June 10. All applicants must live in Thurston County.

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We received two applications from DAL users, and four youth applications so far; we have not received any from vanpool users. The interview panel will consist of three Authority Members: Jones, Clarkson, and Hildreth along with three CAC members, VanderDoes, Richardson, and Hogan. The Authority will make their appointments on July 3, 2013.

Geyen asked if members seeking reappointment need to be interviewed. Seward responded all five members seeking reappointment sent in their letters asking the Authority's consideration. Those will be taken to the Authority on June 5. The Authority may reappoint all five members or they may decide to put them into the pool to be interviewed - it is up to the Authority and staff will not know their decision until June 5th.

O'Connell requested the absent report be corrected to show she was not absent last month. Correction will be made.

CONSUMER ISSUES -

- *VanderDoes* - commented he would like to see special groups targeted such as the Special Olympic events, to demonstrate and encourage ridership. He also noted he would like to see a bus taken to elementary schools to encourage parents to ride the bus. Freeman-Manzanares responded we have Rolling Class Rooms with our Youth Program, including the Walk and Roll events. We've not targeted events such as the Special Olympics so we will pass this suggestion along to our Marketing staff.

See noted he made the suggestion to Seward to demonstrate how to put a bike on the bus at the Market Ride event during the Bicycle Commuter Contest (BCC) and also at schools. Seward passed the message along to the BCC Coordinator who responded right away to See.

- *Melnick* - Commented he served on the Lacey Planning Commission and was then asked to be part of the Woodland District study. He reported the TRPC studied revitalizing the Woodland District and about Lacey's desire to have a downtown. The study was a six month process which included interviewing businesses and some economic analysis to encourage more development. Intercity Transit has an interest with the Lacey Transit Center located on 6th Avenue. The consultant is looking at how the old district can be made more attractive to businesses and customers. One of the biggest drivers is SPSCC

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looking at establishing a north-end campus in 2015. This could potentially bring approximately 2,000 students to the area who could possibly ride the bus.

Each public meeting consisted of a presentation from the consultant and an opportunity for people to provide feedback. There will now be a final report with the all of the findings presented to the City for their acceptance.

REPORTS

- A. **April 17, 2013, Work Session** - Elliott shared highlights from the work session.
- B. **May 2, 2013, Regular Meeting** - O'Connell shared highlights from the regular meeting. Elliott asked about ridership being down. Bloom reported ridership was down 1.5% because of one less service day.

Hogan asked for an update on the General Manager hiring process. Seward reported four candidates were selected for the interview process, which will be held on May 30. May 29th is a Meet & Greet at Anthony's Homeport, and all CAC members are invited to attend. Three CAC members will be on the interview panels on the 30th.

- C. **May 15, 2013, Work Session** - See shared highlights from the work session.

OTHER ISSUES:

- Hagenhofer would like to hear more information on mobility grants.
- Seward announced the meeting in June is the last meeting for Platt, Abernathy, and Collins. They will be honored at the beginning of the meeting.
- Geyen would like to hear more about the Gold Succession Training.

NEXT MEETING: June 17, 2013.

ADJOURNMENT

It was M/S/A by O'Connell and Richardson to adjourn the meeting at 7:30 p.m.

Prepared by Shannie Jenkins, Executive/HR Assistant

**INTERCITY TRANSIT
CITIZEN ADVISORY COMMITTEE
AGENDA ITEM NO. VI-A
MEETING DATE: June 17, 2013**

FOR: Citizen Advisory Committee

FROM: Rhodetta Seward, (705-5856)

SUBJECT: Elections

1) **The Issue:** The Citizen Advisory Committee will conduct elections for their officers.

2) **Recommended Action:** Cast a unanimous ballot, electing Michael Van Gelder, Chair and Carl See, Vice Chair, effective July 1, 2013.

3) **Policy Analysis:** Per the Operating Principles, nominations are made in May and elections conducted in June.

4) **Background:** At the May 20, 2013, meeting, members conducted nominations for officers, and *Michael Van Gelder* was nominated for Chair and *Carl See* for Vice Chair. It was recommended in June a unanimous ballot be cast.

Per the bylaws, nominations will not be accepted from the floor. Both members accepted the nomination.

Neither member served as an officer in the past and is eligible for these positions.

5) **Alternatives:**

A. Cast a unanimous ballot, electing Michael Van Gelder, Chair and Carl See, Vice Chair, effective July 1, 2013.

B. Defer the elections. The current chair will no longer be a member of the CAC; therefore, the current Vice Chair would be responsible for serving as the interim Chair of the CAC until elections are completed. If the Vice Chair is absent, the senior member present would chair the meeting.

6) **Budget Notes:** N/A

7) **Goal References:** N/A

8) **References:** N/A

**INTERCITY TRANSIT
CITIZEN ADVISORY COMMITTEE
AGENDA ITEM NO. VI-B
MEETING DATE: June 17, 2013**

FOR: Citizen Advisory Committee

FROM: Rhodetta Seward, (705-5856)

SUBJECT: CAC Self Assessment Results

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- 1) **The Issue:** The Citizen Advisory Committee will discuss the results of their recently completed self-assessment.
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- 2) **Recommended Action:** Discuss results of the assessment; prepare to share the information with the Authority at a future joint meeting.
-
- 3) **Policy Analysis:** Per the Operating Principles, the Citizen Advisory Committee will conduct a self evaluation (assessment) at least annually and present the results to the Transit Authority.
-
- 4) **Background:** Eighteen members were eligible to complete the assessment - everyone completed it for 100% participation.

The results and comments are included on the attached document.

Members will have opportunity at the meeting to seek clarification, identify areas of strength and opportunity. If the CAC identifies areas needing further development, staff will work with the Chair to schedule time for additional CAC discussion.

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- 5) **Alternatives:** N/A
-
- 6) **Budget Notes:** N/A
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- 7) **Goal References:** The CAC works with the Authority to meet all goals of Intercity Transit.
-
- 8) **References:** 2013 CAC Self-Assessment Results.

**INTERCITY TRANSIT
CITIZEN ADVISORY COMMITTEE
SELF ASSESSMENT
MAY 2013**

<i>Total Members Eligible to Participate: 19</i>	<i>Members Participating in Survey: 100%</i>
<i>of Participation:</i>	

2013 Results posted in blue
2012 Results posted in black.

	<i>Strongly Agree</i>	<i>Somewhat Agree</i>	<i>Somewhat Disagree</i>	<i>Strongly Disagree</i>	<i>Don't Know</i>
1. We remained faithful to our purpose.	17 19	94% 100%	1	7%	
<p>Comments: The members of the committee are very interested in and committed to IT. Yes, we advised the Authority on policy and ADA issues, as raised or referred. Although the question of purpose comes up often enough, I think it may be a challenge to keep it in minds. I think our group has been very diligent in their regard for advancing the public interest in the services that are provided and expanded. It isn't really clear to me what our purpose is - I made comments following item 8. We are presented with information, discuss it, and offer suggestions that are shared with the Authority. I believe that is our purpose. The Intercity Transit CAC is unique and one of a kind. We work better than any other in the region because we have people who are interested in these issues and are dedicated to improving it in any way they can. I feel that we keep a good eye on what our purpose is, and with the help of IT staff, the CAC continually makes adjustments wherever is necessary to ensure we do remain faithful to our purpose. The CAC continues to reflect the diversity of the community and brings key issues to the ITA to consider for on-going improvements to the service provided in our communities.</p>					

Strongly Agree Somewhat Agree Somewhat Disagree Strongly Disagree Don't Know

2. The Citizen Advisory Committee represents the community.	11	61%	6	33%	1	6%		
	14	74%	5	26%				

Comments: I would like to see someone from TESC or SPSCC on the CAC. Yes and no, and through attrition our representation became less diverse during the year. We largely represent ourselves well, and through a diverse set of committee members, we do have a variety of perspectives. However, as committee members, we must continue to reach out to our friends, neighbors, co-workers and others to build our understanding of the community's needs and opinions, myself included. Yes, though the question would more accurately be "Does the CAC represent Thurston County's variety of residents (both inside and outside the PTBA)? We really need to recruit for a handicapped person. We live in a diversified community on a whole, and the CAC is a reflective body and mind of our various communities. I feel we need to continue to focus on keeping representation from known growing constituencies, namely minority and senior populations. It would be good to have another person living with a disability on the Committee, and the suggestion of having a Van Pool person is a good one, even though we may have a hard time finding someone in that category that can make the meetings. The Youth position has been successful. I think most other user groups are covered by someone. We appear to have representative from a large diverse population. I'd recommend extending, or having a separate extended youth position. No persons with obvious disabilities. Always room for improvement. The CAC has evolved over the past seven years to be more representative of the overall community. Hopefully with the new members, a representative from the disabled community will be on the CAC.

3. Intercity Transit and the community benefited from our input.	15	83%	3	17%			
	16	84%	2	11%			1 5%

Comments: Strongly agree that Intercity Transit benefitted from our input. We prepped presenters for discussions with the Authority, and in other cases, we made substantive suggestions assisting with operations or planning. I'm sure the community benefitted as well, both from more informed decisions by the Authority and improved services from Intercity Transit. Yes, IT handles our consumer issues in a very timely manner. We as members are the voice and reflected minds of our community that advance and monitor the changes needed to be viable in our public transit system. I hope this is the case. We represent a wide variety of users, and hopefully our comments and suggestions have been helpful. With volunteers from the CAC providing input on key issues and helping out with important things such as appearing on the interview panels for the General Manager, there is no doubt we have an impact. I do believe this is true; however, I feel that the CAC could benefit from some sort of tracking that represents this is literal. Documenting the how/when/what CAC did to make an impact on the Authority, IT, and the community. This could potentially help us see where we can expand our efforts and where more efforts may be needed. The CAC continues to bring benefit to the community through suggestions made to improve bus stops to bringing youth members on the CAC. The CAC has been, and continues to bring the community's voice to the board for consideration of service improvements.

4. We add value to the Transit Authority's decisions.	16	89%	2	11%			
	13	68%	6	32%			

Comments: Yes, I believe we provide additional perspectives on the policy issues decided on by the Authority. On at least one occasion, we were asked to discuss a subject that had already been decided by the Board. I wondered what the point was. Attendance at the Authority's work sessions shows they value our input. Since we have members volunteer their time and minds every month without fail, and we have been told and thanked many times by representatives of the Transit Authority for our input - thus I think our time and minds are well spent. I continue to believe we could benefit from knowing the Authority's opinion on this; what do they expect from us? How do they (the Authority) feel we are doing? I believe that they value our opinions and consider them when making decisions. I feel like IT actually places importance in what the CAC does and that we are a valuable free asset for the organization. If the CAC did not bring value, or was viewed as bringing value then the Authority and General Manager would not have included CAC members on the GM interview panels or continue to seek out the CAC input on key matters.

Strongly *Somewhat* *Somewhat* *Strongly* *Don't*
Agree *Agree* *Disagree* *Disagree* *Know*

5. Our meetings are run well.	15	83%	3	17%			
	18	95%	1	5%			
<p>Comments: Yes. Credit to Chair Abernathy for keeping the meetings on task, and to Rhodetta for keeping us prepared and arranging for external and internal speakers (among her many other tasks). Perhaps the allotted times for issues should take into account that we often take more time than allotted. Issues didn't seem to run within the allotted times the majority of the meetings this year. We have a problem running a little over on time. Chairperson and staff do an excellent job of providing advance reading material and keeping us focused during meetings. The leadership has done a great job. Only occasionally do we get off on a tangent, or start offering advice or get involved in something that we have not been asked our opinion about. I remember a few meetings where we spent too much time discussing something that was an "information only" item. We are going to miss Steve. Stay on task but also have FUN when it is warranted. The right balance of conversation, input and deliberation as well as managing the time of the CAC volunteers has been done well. There have been a few times where the topic matters discussed caused over runs on meeting times; however, they have been few.</p>							

6. I feel satisfied with my participation level within the Citizen Advisory Committee.	13 72% 13 68%	5 28% 5 26%	1 5%		
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Comments: I wish I had more time to devote, but I will during the next year. I appreciate the opportunity to serve, and look forward to the year ahead. There are times when everybody wants to get their two words in and we don't always have enough time for that. I try to articulate my own viewpoints even when I sense they are not the "popular" ones. I speak up when I have a question or comment. Better than last year. I've had the opportunity to serve on the General Manager interview panel as well as the CAC applicant interviews. I love being involved in the CAC and various committees. Absolutely! I have enjoyed every minute of the past seven years I have served. I will miss the group, and participating in the discussions of a service I feel is critical to the mobility of the residents and to the economic vitality of the communities Intercity Transit serves.

7. I am prepared for the meetings.	11 61% 10 53%	7 39% 9 47%			

Comments: The materials presented by Intercity Transit almost always had me feeling very prepared, especially with the last minute changes afforded by using the laptop. The laptop also ensures I am able to take notes. Just a few meetings in which I wanted to have read the materials more closely. I try hard to read advance materials provided and come prepared to comment. I appreciate having the packets ahead of time so that we can read about what will be discussed or presented at the meetings. I tend to at least skim the material before any meeting. Usually! Staff has always kept us well prepared with materials and briefed on the topics to be covered at each meeting.

Strongly Agree Somewhat Agree Somewhat Disagree Strongly Disagree Don't Know

8. I feel comfortable contributing at the meetings.	14 78% 17 89%	4 22% 1 5%			1 1%
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Comments: Yes, always a welcoming environment to me for contributing comments. Credit to all the Intercity Transit presenters and attending staff, as well as to our Chair and other fellow committee members. Sometimes I feel I don't know enough about the subject to fully engage in the conversation. Over the years I have yet to see or feel a member's opinion not respected, so I think open and frank discussions make us all comfortable enough to give our input where we deem needed. Everyone has a fair chance to be heard, which is great. I speak up if I have something to say. Still a little nervous speaking in groups but none of that would be the CACs fault. Still too new to know what's going on. Sometimes there's quite a "stack" of folks waiting to chime in - it is really wonderful to have such enthusiastic participation but sometimes feels like you have to just sit on it so the meeting can go forward. Never had a problem in sharing my opinion or feelings on topics discussed.

Are there any topics, specific to Intercity Transit services, you are interested in discussing, getting further clarification on, or having presentations made available at CAC monthly meetings? If so, please share below:

- I am interested in any topics that may affect senior citizens.
- I would suggest more presentations - though perhaps briefer - similar to the one provided by Kathy McCormick - that provides the CAC with more contexts about what is happening in our community and how Intercity Transit fits into it.
- Many citizen groups that think about various community services take time occasionally to go on retreat, in order that they may address their agency and community proactively and with visionary outcomes in mind. This would be beneficial.
- Finding ways to get service to outlying Hawks Prairie area, DuPont and JBLM.
- I often wonder what a benefit it would be if we sent a member to the local colleges to gain their input on how we could better serve their needs plus they would come to understand over time the cost and balances approach to the business of what is proposed and provided. They are our future members and future leaders.
- From time-to-time, I have made specific recommendations for Authority consideration and have yet to receive any acknowledgement of same. While I obviously do not expect that any or all of my recommendations will be accepted, I think it is not unreasonable that I expect some acknowledgement of them.
- Reports - would like to see at every meeting is sustainability reports and customer satisfaction reports, so we have an idea or the State of Intercity Transit at every meeting when considering issues.
- Just a big "Thank You" to the Intercity Transit staff for all of their dedication and hard work. And a big thank you to the ITA for their continued support to this valuable community asset. It's been a fun 7 years!

Name: _____

(Please include your name so staff will know who has completed the form. Thank you.)

**INTERCITY TRANSIT
CITIZEN ADVISORY COMMITTEE
AGENDA ITEM NO. VI-C
MEETING DATE: June 17, 2013**

FOR: Citizen Advisory Committee

FROM: Erin Scheel, Youth Education Specialist, 705-5836
Maya Heiland, 705-5817

SUBJECT: Youth Program and Presentation of Student Work

-
- 1) **The Issue:** To highlight the work of Intercity Transit's Smart Moves youth education partnerships, and share some of the student/staff work done recently regarding sustainable transportation and community development.
-
- 2) **Recommended Action:** For information and discussion.
-
- 3) **Policy Analysis:** The Authority supports outreach and education to youth as part of Intercity Transit's overall objective to increase ridership, raise awareness of alternative transportation and its value, and encourage and support community sustainability.
-
- 4) **Background:** Intercity Transit began a youth education program in mid 2007 as a strategic element to expand the agency's outreach, education and marketing to an important audience - youth. The Smart Moves youth education program was also intended to expand Intercity Transit's partnerships and raise awareness and use of alternative transportation within our community.

The program, which has grown dramatically since it began, reaches thousands of students across Olympia, Lacey, Tumwater and Yelm each year, as well as many teachers, school administrators, community members and parents. There are seven distinct elements to the agency's Smart Moves work:

- On-Bus "rolling classroom" demonstrations
- Walk n' Roll activities
- Bike PARTners Build-a-Bike program
- Undriving program
- Science of Transportation classroom lessons
- Healthy Kids-Safe Streets Action Plan
- Community events

Staff will share an overview of what's been happening with our youth education work and, specifically, highlight two recent examples of staff work with educators and students:

- "The Science of Transportation" after-school program at Michael T. Simmons Elementary (Tumwater) and several short student-produced videos on sustainable communities.
- Green Building and Transportation Tour with Komachin Middle School (Lacey)

Intercity Transit's Smart Moves program is part of the agency's Marketing & Communications division and is coordinated by Erin Scheel. Our youth education work expanded in part thanks to the addition of Maya Heiland, our grant-funded youth education assistant.

5) **Alternatives:** N/A

6) **Budget Notes:** The agency's youth education work is funded with one permanent FTE position and a \$24,000 budget. Beyond this, the program has been very successful in creating partnerships and securing grant funding - including WSDOT and EPA grant partnerships with the City of Olympia and the Thurston Regional Planning Council.

7) **Goal Reference:** Goals: #1 *"Assess the transportation needs of our community."* #2 *"Provide outstanding customer service."* #4 *"Provide responsive transportation options."* #5 *"Align best practices and support agency sustainable technologies and activities."*

8) **References:** Healthy Kids - Safe Streets Action Plan.

Healthy Kids – Safe Streets Action Plan



Initiatives to encourage kids to walk, bike & bus to school

Goals

- Build a generation of safe and healthy walkers, bike riders, and bus riders
- Promote regular physical activity so students stay strong, healthy, and ready to learn
- Reinforce good traffic safety skills

The Problem

Too few students walk, bike, or take the bus. Too many parents drive students to school. Too few students get enough daily physical activity. *Did you know that 50 % of students living within a 1/2 mile of school are driven to school?*

The Result

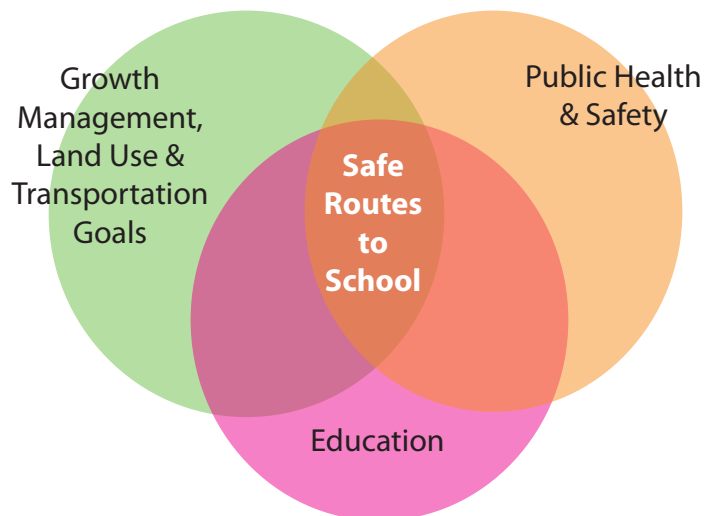
Parents driving students to school account for:

- 25% of morning peak hour traffic
- a decrease in safety, air quality, student health and readiness to learn (due to lack of exercise)
- a lack of knowledge and experience needed to be safe pedestrians and cyclists

Partners in the Plan:

Parents
Local School Districts & School Staff
Intercity Transit
Local Governments
Thurston Regional Planning Council
Thurston County Health & Social Services
Olympic Region Clean Air Agency
State Department of Transportation
State Department of Health

Healthy Kids - Safe Streets Action Plan Achieves Shared Goals



This Action Plan results from school and community stakeholder ideas and Walk & Roll demonstration project findings. The plan identifies strategies, programs and policies that address school, transportation, and community health issues.

Healthy Kids - Safe Streets Action Plan

Next Steps

- 1. Review of Action Plan.** Stakeholder groups commit to take action and identify advocates.
- 2. Create a Safe Routes to School Coordination Team** to advocate for the Action Plan initiatives; apply for funding to support programs and infrastructure improvements; and serve as a resource for school site analysis. Identify a facilitator for the team. Members should include at least school districts, and jurisdiction planning/public works. Adjunct representation should include Thurston County Health & Social Services, Intercity Transit and Thurston Regional Planning Council.
- 3. Identify a Safe Routes liaison within each school district** to act as a contact with school principals to develop the required Safe Routes Walking and Biking map and possible expansion of the Walk & Roll program.
- 4. Complete Safe Routes Walking and Biking Map for each school in the county.** State law requires Safe Routes maps for all schools by September 2013. Determine responsibility and most effective and efficient way to complete maps. Identify safety improvements as part of the process.

Programs to Develop or Expand

- 1. Develop Walk & Roll program template and "How To" manual** for program expansion to additional schools.
- 2. Identify ways to sustain and build Walk & Roll type school-based incentive programs at additional schools.**
- 3. Identify funds needed to support staff and program** such as stipends for school coordinators or incentive programs.

Policies to Incorporate in Plans

School District and Local Government:

- 1. Establish early communication about infrastructure improvements** to identify opportunities to collaborate, co-locate or connect facilities to encourage walking, biking, and transit use.
- 2. Consider the long range costs and benefits of school siting decisions** including long term transportation costs to the community as a whole (school districts, households), and the costs and benefits to student health.

- 3. Collaborate on school design and infrastructure improvements** at the beginning of the design process to maximize opportunities for walking, biking and transit use.

State:

- 1. Advocate state policy change for school siting guidelines.**
- 2. Encourage state policy change related to school retrofit and maintenance.**
- 3. Add state policy or incentive to locate schools on transit routes or within walking distance of large student populations.**
- 4. Advocate for state policy directive to contribute to infrastructure improvements and programs** targeted to students living within a mile of school – instead of yellow school bus funding in these areas.

For more information, including draft policy language, go to www.trpc.org/programs/transportation/regional+planning/walkandroll

The "Five E's" - Strategies for Healthy Kids - Safe Streets

Education

Teach children about the broad range of transportation choices; instruct them in lifelong bicycle and walking safety skills; and launch driver safety campaigns near schools.

- Integrate bicycle, pedestrian, and transit education into school curriculum. ***SD**
- Assist school districts in creating **Safe Routes Walking and Biking Map** for each school per state law. **SD, TRPC, CO, PTO**
- Create a **community outreach plan** to raise awareness and promote walking and biking to school. **SD, IT, LG, CO**
- Address **parental concerns** through outreach campaign. **PTO**

Encouragement

Use events and activities to promote walking and bicycling.

- **Maintain and expand existing school-based encouragement programs** like Walk & Roll. **SD, IT, LG, TRPC, PTO**
- **Identify a leader** within the school to coordinate bike and walk programs. **SD**
- **Hold annual study sessions** with school boards to review new walking, biking, and transit related initiatives. **SD, SRTS**
- **Identify a funding source** to provide subsidized transit passes for the school community. **IT, SD**
- **Establish a school district policy** to give physical education credits to students for walking and biking. **SD**
- **Support state and local policies** encouraging flexible work hours so parents can walk or bike with children. **S**

Enforcement

Partner with local law enforcement and community programs to increase awareness, slow speeds, and increase traffic safety.

- **Slow speeds and reduce idling through "Pace Car" campaign.** Drivers pledge to drive within the speed limit and not idle. **IT, TRPC, SD, NA, PTO**
- **Initiate a Walking School Bus** (either school or parent-run) to give more students an opportunity to walk with an adult leader. **SD, PTO, CO**
- **Analyze the effect of shifting school start time** by 15 minutes to alter traffic volume and increase safety for biking and walking. **SD, LG, CO**
- **Work with high schools to develop alternatives** to drive alone vehicle use and encourage closed campuses at lunch to enhance student safety. **S**

Engineering

Improve opportunities to walk & bike through school siting & design of walkways, bikeways, & street connections.

- **Adopt a policy for school districts and jurisdictions on school and community facility siting and infrastructure planning and design.** **SD, LG**
- **Advocate changes to state policies relating to school size, school siting guidelines, and transportation funding** to encourage easily accessible neighborhood schools. **SRTS**
- **Make sidewalks, bike lanes, lighting and crossing improvements a high priority** within 1/2 mile of schools. **S**
- **Separate modes of travel at arrival points at schools** to avoid bike and pedestrian conflicts with cars. **SD, LG**

Evaluation

Monitor and document trends and outcomes to identify the most effective strategies.

- **Survey families annually to track successes and identify challenges.** Administer the Safe Routes to School Survey through schools. **SD, PTO, SRTS**
- **Engage Parent Leaders. Create a Walk & Roll Parent Steering Committee** to plan and share ideas between and among schools. **PTO, SRTS**
- **Seek input and leadership from school staff, parents and students** to fit strategies and messages to each school's needs. **PTO, SRTS**
- **Track vehicle use reductions around schools** to monitor success of walking and biking initiatives. **CO, LG, SRTS**



Walk & Roll is a grant supported project demonstrating how to build and sustain partnerships that will result in a new generation of healthy

and safe walkers, cyclists and bus riders and reduce trips to and around school. "Walking & Wheeling Wednesdays" are part of the project.



* STAKEHOLDERS

CO - Community Organizations
IT - Intercity Transit
LG - Local Government
NA - Neighborhood Associations
PTO - Parent-Teacher Organizations

S - Stakeholders
SD - School District
SRTS - Safe Routes to School Coordination Team
TRPC - Thurston Regional Planning Council

Testimonials

"This is really good because we need to get our kids healthy and doing active things at home and at school."

-Elementary school parent on International Walk to School Day

"It was a wonderful morning for the two of us to have the time to walk and notice the little things in the neighborhood."

-Elementary school parent

"We rode our bikes this morning. It was freezing, but it was great fun!"

-Madison Elementary parent on a Walking & Wheeling Wednesday

Did You Know...

40 years ago, 50% of students walked or rode bikes to school. Today fewer than 15% travel on their own steam.

Over the last 40 years, childhood obesity has gone from 4% to 17% (2008 figure). In the last decade, obesity in youth has doubled.

By the end of the Walk & Roll program's first year, 57% of students walked or cycled to school and only 17% arrived by car. At the beginning of the year 47% arrived by car and only 24% walked or cycled.

Partnerships and Success Stories

Problem: How to build a generation of safe and healthy walkers, bike riders and bus riders

Action Taken:

Walk & Roll school-based encouragement demonstration programs at three elementary schools included: monthly flyers with walk/bike safety tips; "Walking & Wheeling Wednesday" encouragement, prizes for participation, contests, safety assemblies.

Walk & Roll Program Partnership included Thurston Regional Planning Council, Intercity Transit, Olympia School District and Madison, Roosevelt, and Pioneer elementary schools, Safe Kids, City of Olympia, State Department of Transportation - Highways and Local Programs – Safe Routes to School, U.S. Centers for Disease Control and State Department of Health.



Problem: Overcoming barriers regarding student travel to school

Safety Issue

Action Taken:

- "Stranger danger" fears addressed at two Walk & Roll sponsored "Safety Without Fear" interactive forums with a child development specialist.
- Pedestrian and bike safety education through monthly Walk & Roll event flyers, special walk/bike safety classes for students and parents, school safety assemblies with visits by police and Intercity Transit Youth Program coordinator.
- New "Pace Car" and Anti-Idling pledge program to slow driving speeds and promote clean air.
- Initiation of Walking School Bus with several parents walking with a group of students to and from school.
- Identification of infrastructure safety issues.

Distance Issue (i.e. too far to walk/bike)

Action Taken:

- Walk & Roll program focuses on urban schools and students living within a mile of school.
- Walk & Roll program addresses issues and supports a culture of changed attitudes toward student travel to school throughout the school community.
- Walk & Roll program encourages:
 - students traveling by bus to take the long way around the block to get to and from the bus stop;
 - students who must be driven encouraged to park several blocks from school and walk in.
- Action Plan recognizes the importance of school siting. The Plan recommends that school site cost/benefit analysis consider long term student transportation costs and the benefits of making walking and biking to school possible for more students.



Weather Issue

Action Taken:

- Walk & Roll encouragement programs, prizes and contests resulted in participation no matter what kind of weather. Ongoing survey data continues to inform the process.

For more information:

On Youth Programs, contact: **Erin Scheel**
Intercity Transit Youth Education Specialist
360-705-5839 or escheel@intercitytransit.com

On Action Plan, contact: **Kathy McCormick**
Thurston Regional Planning Council Senior Planner, AICP
360-956-7575 or mccormk@trpc.org

**INTERCITY TRANSIT
CITIZEN ADVISORY COMMITTEE
AGENDA ITEM NO. VI-D
MEETING DATE: June 17, 2013**

FOR: Citizen Advisory Committee

FROM: Duncan Green, BCC Specialist, 705-5874

SUBJECT: 2013 Bicycle Commuter Contest Update

-
- 1) **The Issue:** Brief the Citizen Advisory Committee on the results of the 2013 Bicycle Commuter Contest.
-
- 2) **Recommended Action:** For information and discussion.
-
- 3) **Policy Analysis:** Intercity Transit made encouragement and promotion of transportation options a key part of its mission. This includes non-motorized alternatives like bicycling. The agency took over the Bicycle Commuter Contest in 2006.
-
- 4) **Background:** This year's Bicycle Commuter Contest (BCC), which ran the full month of May, resulted in the highest level of community participation in its 26-year history. Over 1,650 people registered for the 2013 event.

Bicycling is a significant element in Thurston County, and Intercity Transit's incorporation of bicycling into its trip reduction and alt mode promotion has been received well. Under the agency's guidance, the program has seen increasing participation, enthusiastic sponsorship, and strong event attendance and media attention. The BCC broadened and sustained successful partnerships between Intercity Transit, local jurisdictions, the business community, and the general public as well as generated public goodwill.

This is Intercity Transit's eighth year administering this countywide event, coordinated through the Marketing & Communications division. For the fifth consecutive year, Duncan Green directed the BCC and related efforts as a temporary employee (a six month position). He is assisted by Kris Fransen, lead Intercity Transit staff involved in commute trip reduction activities with commuters and area employers.

Intercity Transit has been recognized by the American Public Transportation Association with an Ad Wheel Award, a top marketing honor within the public transportation industry, for the Bicycle Commuter Contest.

5) **Alternatives:** N/A

6) **Budget Notes:** The cost of the Bicycle Commuter Contest is largely staff time for one temporary position. The annual budget for the BCC is \$20,000; however, expenditures are usually less than this amount due to sponsorships and in-kind support.

7) **Goal Reference:** Goal #4, *"Provide responsive transportation options."* Goal #2, *"Assess the transportation needs of our community."*

8) **References:** N/A

**INTERCITY TRANSIT
CITIZENS ADVISORY COMMITTEE
AGENDA ITEM NO. VI-E
MEETING DATE: June 17, 2013**

FOR: Citizen Advisory Committee

FROM: Dennis Bloom, Planning Manager, 5832

SUBJECT: Proposed September Service Enhancements

-
- 1) **The Issue:** Staff will propose two new inter-county service improvements slated to begin September 30, 2013. These are “trial service improvements” since on-going funding is currently not assured.
-
- 2) **Recommended Action:** Discussion only. The Authority scheduled a public hearing on July 3, 2013, to review and take public comments on the proposed service enhancements.
-
- 3) **Policy Analysis:** Agency policy requires a public review and comment process occur before the Authority approves proposals that make a significant service change.
-
- 4) **Background:** Last October, Intercity Transit applied for operating funds for two proposals from the Washington State Department of Transportation’s Regional Mobility Grants program. The statewide competitive process, which the state legislature has been funding since 2006 with about \$40 million per biennium, approved a 2013-2015 budget package that includes Intercity Transit’s two proposals:
- a) Supporting a new Olympia Express route between Tumwater and Lakewood, including the purchase of three additional coaches. We are considering up to 11 round trips per weekday (grant + local match = \$3,669,511).
 - b) Extending Sound Transit’s current weekday Route 592 Express Bus service from DuPont to Seattle to begin in Olympia. Six trips north in AM peak and six trips south in PM peak (grant + local match = \$662,503).

We anticipate implementing these two inter-county weekday services routes on Monday, September 30. A public review process and information will be available to the public starting early June through the hearing date in July. Open houses and information distribution is anticipated during June as well. The public hearing will be held Wednesday, July 3, 2013. Final review,

recommendations, and adoption of these service changes would be expected to come before the Authority on July 17, 2013.

5) **Alternatives:** N/A

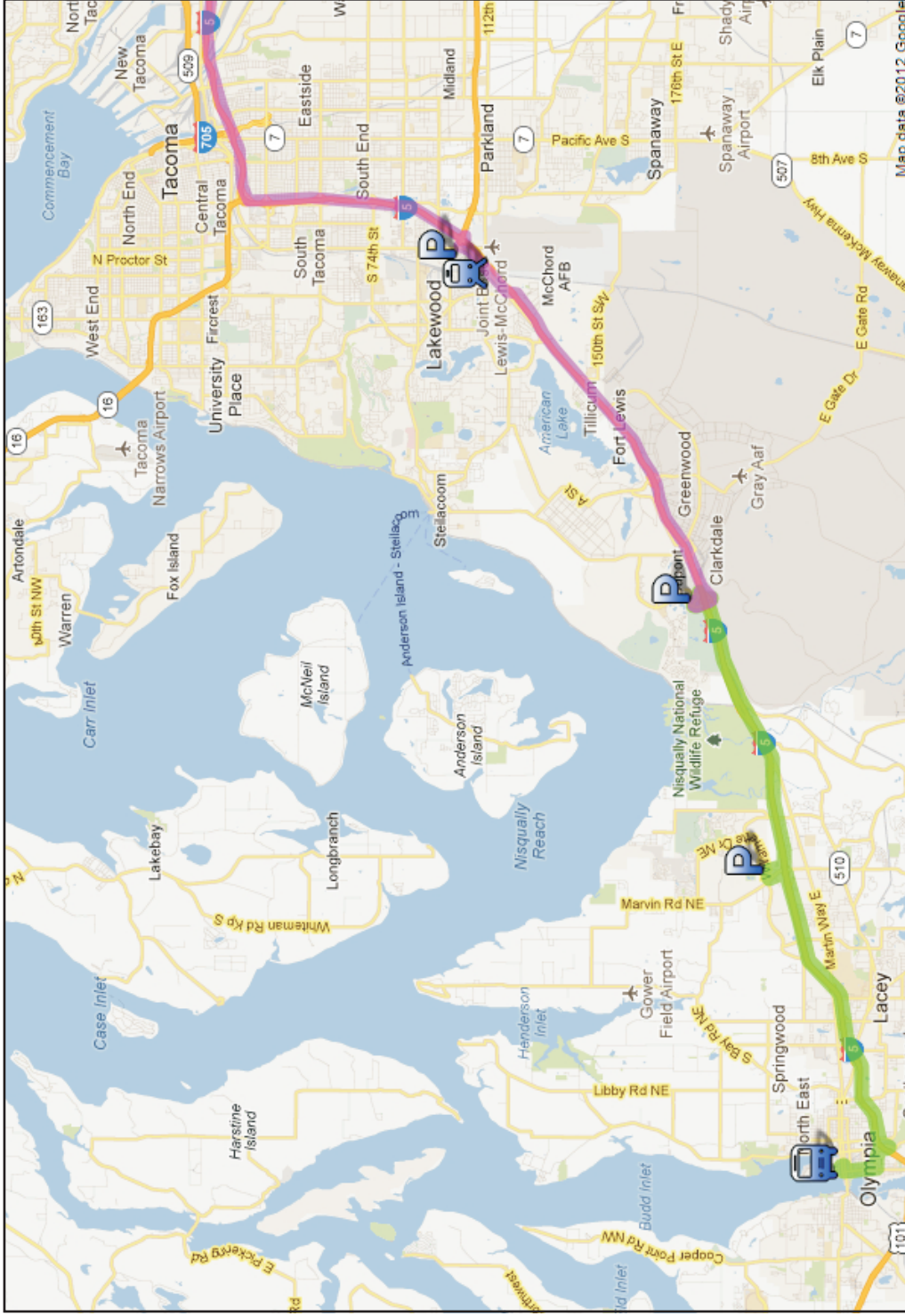
6) **Budget Notes:** Approval of this service expansion is contingent upon Authority grant approval, which they approved at their meeting on June 5th.

7) **Goal Reference:** Conducting a public hearing for proposed service changes is a set policy of the Authority, which is reflected in Goal#1: *“Assess the transportation needs of our community.”*

8) **References:** Proposed route maps. Additional materials will be distributed at the meeting.








Regional Mobility Grants Section 4 - Maps

Intercity Transit Olympia - Seattle Express Bus Service



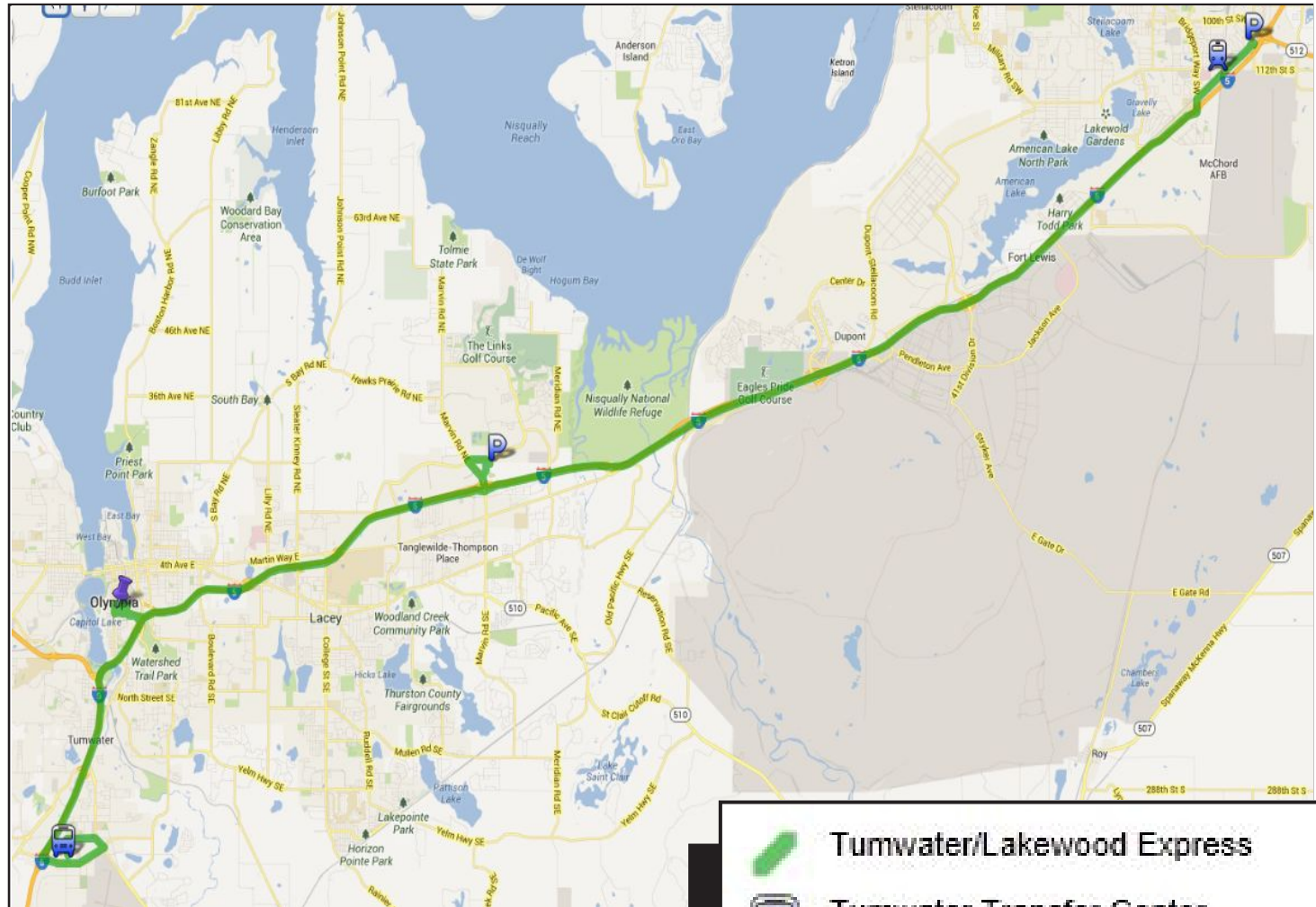
Olympia - Seattle: ST 592 Extension

- Olympia - DuPont
- I-5 Corridor: MP 105 - 118
- Complete Rt 592: Olympia - Seattle:
- I-5 Corridor MP 105 - 163
- Serving P&R Lots:
- :: Lacey - Hawks Prairie
- :: DuPont - DuPont Station
- :: Lakewood - Lakewood St & SR 512

	<u>Rt 592 Extension</u>		<u>Rt 592 DuPont/Lakewood/Seattle</u>
	Olympia Transit Center		Lakewood Station/P&R
	Hawks Prairie P&R		SR 512 P&R
	DuPont Station/P&R		Seattle - Downtown

Regional Mobility Grants Section 4 - Maps

Intercity Transit Tumwater/Lakewood Express Bus Service



-  Tumwater/Lakewood Express
-  Tumwater Transfer Center
-  Capitol Campus
-  Hawks Prairie P&R
-  Lakewood Station/P&R
-  SR 512 P&R

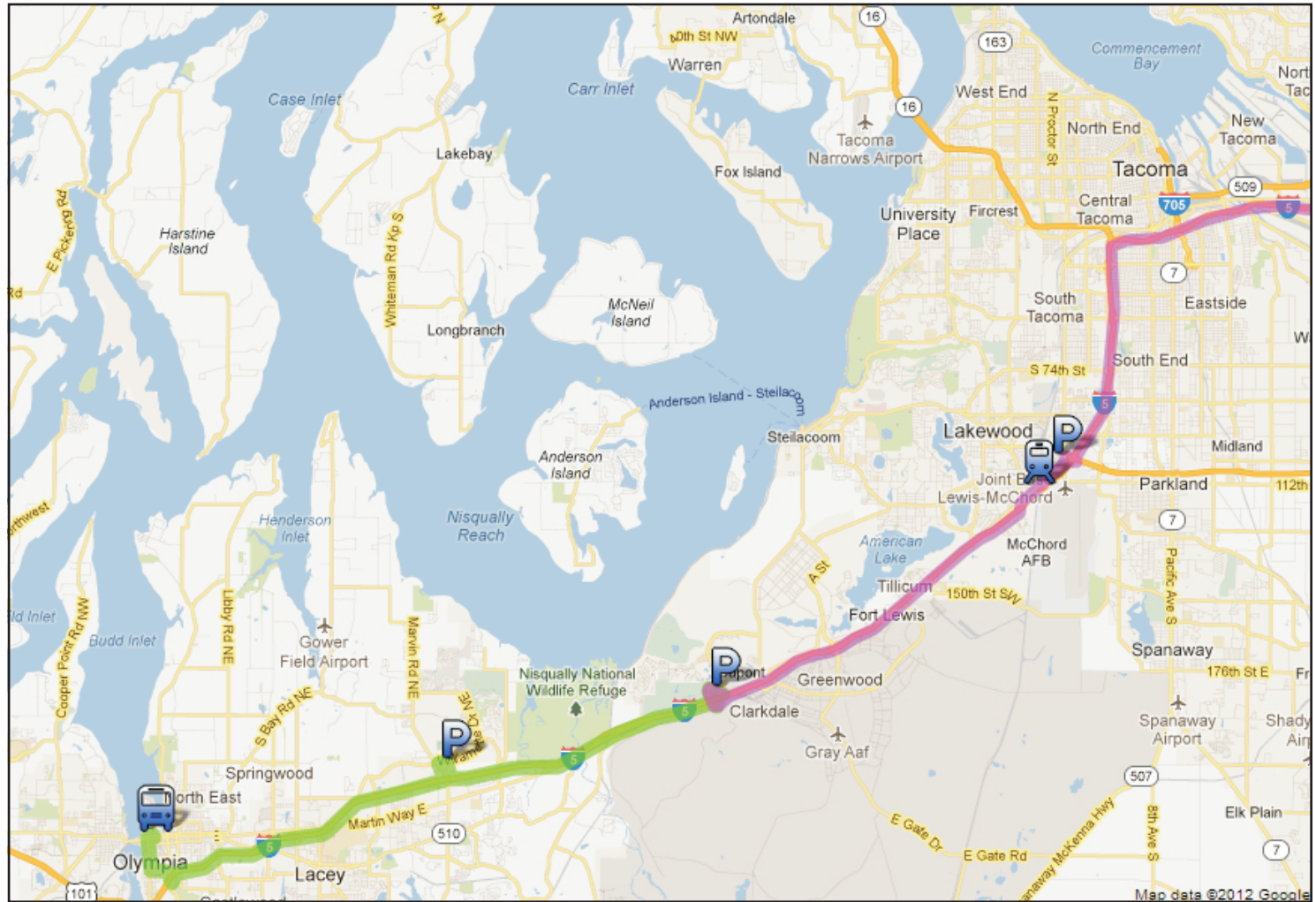
Tumwater/DuPont/Lakewood Express

- Tumwater - Lakewood
- I-5 Corridor: MP 101 - 124
- Serving P&R Lots:
 - :: Tumwater P&R?
 - :: Lacey - Hawks Prairie
 - :: Lakewood - Lakewood ST & SR 512

Regional Mobility Grants

Section 4 - Maps

Intercity Transit Olympia - Seattle Express Bus Service



Olympia - Seattle: ST 592 Extension

Olympia - DuPont

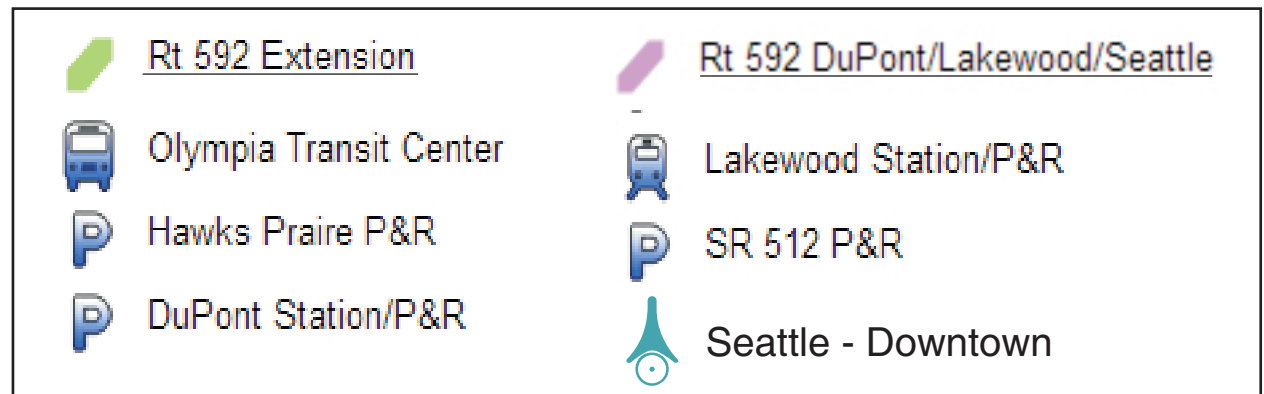
I-5 Corridor: MP 105 - 118

Complete Rt 592: Olympia - Seattle:

I-5 Corridor MP 105 - 163

Serving P&R Lots:

- :: Lacey - Hawks Prairie
- :: DuPont - DuPont Station
- :: Lakewood - Lakewood St & SR 512



Authority Meeting Highlights
a brief recap of the Authority Meeting of June 5, 2013

Action Items

Wednesday night, the Authority:

- Declared property listed on Exhibit "A" as surplus. (*Marilyn Hemmann*)
- Scheduled a public hearing for July 3, 2013, to review and take comments on any proposed service change to inter-county service. (*Dennis Bloom*)
- Scheduled a public hearing for July 3, 2013, at 5:30 p.m., to receive public comments on the draft Intercity Transit 2014-16 Transit Improvement Program and 2013 Revised Projects list. (*Bob Holman*)
- Authorized the General Manager to execute a one year contract with Siemens for the maintenance of the agency telephone system for \$32,608, including taxes. (*Marilyn Hemmann*)
- Authorized the General Manager to enter into a contract with ACS/Xerox to provide and install software programs that support the transit fleet CAD/AVL equipment in the amount of \$221,989, including taxes. (*Marilyn Hemmann*)
- Reappointed *Michael Van Gelder, Jill Geyen, Don Melnick, Julie Hustoft, and Kahlil Sibree* to the Citizen Advisory Committee for a 3-year term to begin July 1, 2013, expiring June 30, 2016. (*Rhodetta Seward*)
- Agreed that Chair Thies will review the six youth applications and the ten 3-year term applications and work with staff to pair them down to a reasonable number to interview. Seward will schedule interviews with the applicants for the evening of Monday, June 10, 2013. (*Rhodetta Seward*)
- Authorized the General Manager to accept grant awards and dedicate matching funds for:
 - Regional Mobility Grant
Tumwater to Lakewood Express
Grant Funds: \$2,935,686 – Local Match: \$733,825.17 **Total: \$3,669,511.17**
 - Regional Mobility Grant
Extending Sound Transit 592 Seattle to Dupont Route to Olympia
Grants Funds: \$530,000 – Local Match: \$132,502.50 **Total: \$662,502.50**
 - Surface Transportation program
Olympia Transit Center Expansion Program
Grant Funds: \$464,592 – Local Match: \$72,508 **Total: \$537,100**
 - Transportation Alternatives Program

Bus Stop Enhancements

Grant Funds: \$160,000 – Local Match: \$25,000 **Total: \$185,000**

- Transportation Alternatives Program

Walk and Roll Youth Education

Grant Funds: \$34,000 – Local Match: \$5,300 **Total: \$39,300**

- Authorized the Chair to make a tentative offer of employment to Ann Freeman-Manzanares for the position of General Manager, and to authorize the Chair to negotiate a contract with Ann Freeman-Manzanares which meets the terms of the job description for the position of General Manager and other terms of employment as approved by the Authority. The tentatively negotiated contract will be brought before the Authority for final approval. (*Heather Stafford*)

Other Items of Interest

- An update on the General Manager hiring process was provided and a thank you given to all who participated.
- Staff will honor three **Citizen Advisory Committee members** at the June 17, 2013, meeting, as each completes their terms with the committee: *Steve Abernathy, Wilfred Collins and Mackenzie Platt.*
- The **American Public Works Association** named Intercity Transit as the winner of the 2013 Project of the Year for the Hawks Prairie Park-and-Ride.
- **Thurston County Bus Buddy Project** with Catholic Community Services has been funded through WSDOT's Consolidated Grant process.
- The **Bicycle Commuter Contest** closed with 1,595 registrants, a record breaking year. First time participants totaled 507.
- We have 210 **vanpool groups**, four down; however, we have four forming.
- **Ridership** for May is down 7.2% from last May. This is still the third highest May in the last twelve years. We are down 2.43% overall from 2012 levels.
- With our new vanpools arriving, we are providing some **assistance for the bridge collapse in Skagit County** by making 20 older vans available to assist with congestion while the bridge is being rebuilt.
- **June 20th is National Dump the Pump Day**, Sponsored by APTA. Intercity Transit participates with a series of events and outreach activities.

Rhodetta Seward

Prepared: June 6, 2013

Attendance Tracking

7 8 9 10 11 12 12 12 12 12 12 5 6

CAC	Members	Jun-12	Jul-12	Aug-12	Sep-12	Oct-12	Nov-12	Dec-12	Jan-13	Feb-13	Mar-13	Apr-13	May-13	Jun-13
Steve	Abernathy			Absent	Joint	Absent		Canceled	Absent					
Wilfred	Collins				Joint		Absent	Canceled	Absent	Absent				
Valerie	Elliott				Joint	Absent		Canceled						
Sreenath	Gangula				Joint	Absent		Canceled				Absent	Absent	
Jill	Geyen				Joint			Canceled						
Roberta	Gray				Joint		Absent	Canceled					Absent	
Faith	Hagenhofer				Joint	Absent		Canceled				Absent		
Meta	Hogan	Absent			Joint			Canceled	Absent					
Julie	Hustoft				Joint			Canceled		Absent				
Don	Melnick				Joint		Absent	Canceled						
Joan	O'Connell				Joint		Absent	Canceled			Absent			
Mackenzie	Platt				Joint	Absent		Canceled				Absent		
Charles	Richardson			Absent	Joint			Canceled		Absent				
Carl	See				Joint			Canceled						
Kahlil	Sibree				Joint			Canceled						
Midge	Welter				Joint			Canceled					Absent	
Victor	VanderDoes							Canceled						
Michael	Van Gelder			Absent	Joint			Canceled						