

Authority Meeting Highlights
a brief recap of the Authority Meeting of March 6, 2013

Action Items

Wednesday night, the Authority:

- Declared property surplus, valued at \$27,293.20. (*Marilyn Hemmann*)
- Authorized the General Manager to purchase Cisco equipment from Nexus IS, Inc. in the amount of \$15,527.00, including tax, and enter into a 12-month contract with Nexus IS, Inc., to provide maintenance services for Cisco equipment in the amount of \$12,961, including tax. (*Erin Hamilton*)
- Authorized the General Manager to issue a purchase order to Handi-Hut, Inc., for 14 passenger shelters in the not-to-exceed amount of \$55,987.02, including taxes and freight. (*Jeff Peterson*)
- Authorized the General Manager to issue a purchase order to Urban Solar Corporation for 15 solar lighting units for passenger shelters in the not-to-exceed amount of \$32,283.90, including taxes and freight. (*Jeff Peterson*)
- Authorized the General Manager to execute a contract with Dale Kamerrer, of Law, Lyman, Daniel, Kamerrer & Bogdanovich, P.S., to provide general legal counsel services for a period of one year, with options to renew annually for a total contract period not-to extend beyond March 31, 2018. (*Marilyn Hemmann*)
- Authorized the General Manager to enter into a one-year contract with two, one-year options to extend, with Eben Design for the provision of marketing Services in the not-to exceed amount of \$55,000, including tax, and with EnviroIssues for the provision of Communication Services in the not-to-exceed amount of \$10,000, including tax. (*Erin Hamilton*)
- Supported a draft General Manager Ideal Candidate Profile, to include a statement regarding our commitment to sustainability. If members have other comments, they need to contact Heather Stafford by 5:00 p.m, March 7. They supported advertising a salary range of \$120,000 - \$135,000. They agreed to conduct interviews the first week of June.
- Supported staff proceeding with several grant applications due March 21, 2013. The proposed list of projects at this time includes OTC expansion, bus stop ADA enhancement projects, a Walk and Roll project, Tumwater Park-and-Ride Siting Study, and Fare Technology Study. Our STP funds are estimated at \$464,548 with a match of \$63,000. Award is anticipated for May 3, 2013.

Other Items of Interest

- Ed Hildreth, Virgil Clarkson, Ann Freeman-Manzanares, Emily Bergkamp and Rhodetta Seward will be in DC for the **APTA Legislative Conference**. Emily is attending as part of Leadership APTA.
- **Effects of sequestration** were presented. The highway trust fund is excluded from automatic cuts. Intercity Transit's formula funds, used for Capital Preventative Maintenance, are not affected by the sequester. The sequester is impacting Tiger funds, administrative expenses, research, the new and small starts programs, all of which Intercity Transit does not have.
- We have 208 **vanpool groups**, up one from February.
- Hannah Ausserer is Intercity Transit's new **Employee Transportation Coordinator, (ETC)** replacing longtime ETC Launie Wright. 2013 is a state Commute Trip Reduction survey year, so in April employees will be asked to participate in the survey to determine what commute modes they currently use.
- KPFF worked with staff to submit an application to the **American Public Works Association** for national and state award consideration for the Hawks Prairie Park-and-Ride.
- The Tumwater School Board presented a "You Make The Difference" award to **Maya Heiland**, Youth Education Assistant.

Rhodetta Seward

Prepared: March 7, 2013