

Authority Meeting Highlights
A brief recap of the Authority Meeting of September 7, 2016

Action Items:

Wednesday night, the Authority:

- Authorized the General Manager to extend for one year an existing contract with Tumwater Printing for the provision of printing monthly passes, daily passes, and reduced fare stickers. The annual contract will not exceed \$26,108, including taxes. This is the first of two optional one-year extensions. *(Jeff Peterson)*
- Authorized the General Manager to pay the annual invoice for the Xerox/ ACS radio system hardware/software maintenance agreement. Consistent with the contract the invoice amount is \$206,418, including tax. *(Jeff Peterson)*
- Rejected the bid submitted by Ronglin's Inc. in response to RFB 1620 for Vehicle Maintenance Pit Construction and authorize the General Manager to direct staff to re-issue the RFB with changes as recommended by the engineer. *(Katie Cunningham)*
- Reappointed Citizen Representative Karen Messmer to an additional three-year term on the Intercity Transit Authority.

Other Items of Interest:

- Welcomed Stefanie Randolph, Marketing/Communications Outreach Coordinator
- Welcomed Bryce Reinhardt and Christopher Shoultz, Coach Technicians.
- Received an overview of the negotiation process and upcoming collective bargaining agreement with the International Association of Machinists, District Lodge 160.
- Sales tax is at 4.68%.
- Staff received ISO 14001 Certification Training, and will soon be testing the audit of the new standard in November.
- The State Auditor's Office conducted a clean audit exit interview today (9/7/16). However, Intercity Transit did receive a management letter from the Auditor's office with a minor issue indicating staff coded some Capital Preventative Maintenance funds under Capital as opposed to Operating dollars.
- Recruitment has begun seeking new Citizen Advisory Committee members. Applications are due October 28, 2016.

- For the Community Action Council, Intercity Transit is testing a pilot for a community van program. They are moving to Willamette Drive, where currently there is no service. Staff is working with them regarding their needs, and that includes defensive driving training.
- There is another Walk N Roll Open House on Saturday, September 10 from 1 p.m. to 4 p.m.
- Staff is working with the jurisdictions and school boards to approve Proclamations recognizing the Walk to School Month in October.
- Intercity Transit will participate in the United Way Day of Caring on Friday, September 30, 2016. We'll be partnering with Community Youth Services.
- Intercity Transit received an award from the Puget Sound Regional Council. It's the 21st Annual 2016 Vision 2040 Award. It was awarded for our partnership with Pierce County, JBLM, and Pierce Transit to design a Transportation Demand Management Program where we help them design shuttle service on base.
- Freeman-Manzanares is attending the APTA Annual Conference in Los Angeles, September 10 through 14; and she'll also be attending the Washington State Public Transportation Conference in Wenatchee September 17 through 21.

Pat Messmer

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